LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS
Board Meeting
MINUTES
March 25, 2026

Attendance

Board Members Present:
Michael Davis-Chaiman, James Delatte-Vice Chairman, Trion Horgan-Secretary/Treasurer, Chad Gielen- Compliance Officer, Cindy Luton-Member, Scott Irelan-Member, and Eric Martin-Member

Board Members Absent:
Nicholas Latino-Member

Office Staff Present:
George Lovecchio-Executive Director, and Kimberly Barbier-Executive Assistant

Contract Staff Present: Victoria Bienvenu-Compliance Manager, Celia Cangelosi-Compliance Legal Counsel, and John Becknell-General Legal Counsel

I. Call to Order

The meeting was called to order on Wednesday, March 25, 2026, at approximately 9:50 am by Michael Davis, Chairman. The meeting was held at the Board's administrative office located at 12091 Bricksome Avenue, Suite B, Baton Rouge, Louisiana.

II. Roll Call and Introduction of Guests

Roll call was taken by Trion Horgan, Secretary-Treasurer, with the above noted results. The members in attendance constituted a quorum. There were no public guest in attendance.

III. Compliance Matters

Chad Gielen, Compliance Officer, presented a compliance investigation had concluded with a consent agreement and introduced Celia Cangelosi, Compliance Legal Counsel.

A. Consent Agreement

Ms. Cangelosi presented a summary of enforcement case 2026-EA-0001 against Artemis Distribution, Inc., Brook, New York, and the consent agreement executed by the respondent. Victoria Bienvenu, Compliance Manager, generally summarized the complaint and investigation process for the case.

1. Executive Session- Docket 2026-EA-0001

Mr. Davis made call for executive session for discussion of the case and consent agreement. **MOTION was made to enter into executive session**

for discussion of enforcement case 2026-EA-0001 and review of the consent agreement presented; moved by Eric Martin, seconded by Trion Horgan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: Chad Gielen.

Open meeting session paused at approximately *9:50* am.

MOTION was made to close executive session and return to open meeting session; moved by Eric Martin, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Trion Horgan, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: Chad Gielen.

Open meeting session continued at approximately 10:10 am.

MOTION was made to accept and approve the consent agreement as presented for docket 2026-EA-0001 against Artemis Distribution, Inc., Brook, New York, an entity that was not licensed as a legend drug or device distributor in Louisiana; violation(s): La.R.S. 37:3467(A) - engaging in or attempting to engage in the business of legend drug or device distribution in Louisiana without a valid license issued by the Board, La.R.S. 37:3480(A) - not selling or distributing legend drugs or devices only to persons or entities legally authorized to received them, LAC 46:XXXIV.313(A) and (E) - not maintaining written policies and procedures governing custody qualifications, and not verifying current licenses of purchases authorized to procure or possess legend drugs or devices, and 21 CFR 801.109 - the sale of prescription devices to or on the order of a licensed practitioner (failure to enforce such restriction may constitute distribution of misbranded devices under federal law); moved by Scott Irelan, seconded by Trion Horgan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: Chad Gielen.

IV. Call for Additional Agenda Items (Discussion at Agenda Item XI)

Mr. Davis called for any additional items to be added to the agenda for discussion later in the meeting at agenda item XI. No additional items were presented to be added to the agenda. No formal action was taken on this agenda item.

V. Approval of Meeting Minutes- December 9, 2025

George Lovecchio presented draft minutes of the December 9, 2025 Board meeting. Individual review of the draft minutes was held. No changes or corrections to the minutes were offered. **MOTION was made to dispense with full reading of the minutes and to approve the minutes of the December 9, 2025 Board meeting as presented; moved by Trion Horgan, seconded by Chad Gielen, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: None.**

VI. Service Contracts and Matters

A. Compliance Management Services - Renewal of Services

Mr. Lovecchio presented a proposed renewal of services contract with Victoria Bienvenu for compliance management services. Ms. Bienvenu's current contract terms on March 31, 2026. General review and discussion of the proposed contract was held. **MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and Victoria Bienvenu for continuations of compliance management services covering the period of April 1, 2026 through March 31, 2027 (one-year) for a maximum contact amount of $65,000; moved by James Delatte, seconded by Cindy Luton and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: None.**

B. Facility Inspection Service – Renewal of Services

Mr. Lovecchio presented a proposed renewal of services contract for facility inspection (south territory) services with John Liggio. Mr. Liggio's current contract terms on March 31, 2026. General review and discussion of the proposed contract was held. **MOTION was made to approve the contract between the Louisiana Board of Drug and Device Distributors and John Liggio for continuation of facility inspection services (south territory) covering the period of April 1, 2026 through March 31, 2027 for the maximum contract amount not to exceed $22,000; moved by Trion Horgan, seconded by James Delatte, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: None.**

C. Interagency Agreement – Regulatory and Disciplinary Action Supervision

Mr. Lovecchio presented a proposed interagency agreement. John Becknell presented explanation of services provided by the agreement for regulatory and disciplinary action supervision by the Louisiana Department of Justice. General review and discussion was held. **MOTION was made to approve the interagency agreement for continuation of regulatory and**

disciplinary action supervision between the Louisiana Board of Drug and Device Distributor and the Louisiana Department of Justice covering the period of June 1, 2026 through June 30, 2027 for the maximum agreement amount of $3,529.75 payable to the Louisiana Department of Justice upon execution of the agreement; moved by James Delatte, seconded by Eric Martin, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: None.

VII. Financial Matters

A. Financial Statements

1. December 2025

Mr. Lovecchio presented the financial transaction list and balance reports for the month of December 2025 for review.

2. January 2026

Mr. Lovecchio presented the financial transaction list and balance reports for the month of January 2026 for review.

3. February 2026

Mr. Lovecchio presented the financial transaction list and balance reports for the month of February 2026 for review.

General review and discussion was held on each month's financial information presented. No formal action was taken on these agenda items.

B. FY2026 to Date Review

Mr. Lovecchio presented the profit/loss budget versus actuals report for the current fiscal year, 2026, to date for the period of July 1, 2025 through February 28, 2026. General discussion was held. No formal action was taken on this agenda item.

VIII. New Business

A. Borrow/Loan Programs for Specific Patient Needs

Mr. Lovecchio presented information regarding a situation occurring referred to as "borrow/loan" of drug product between hospitals to hospitals for specific patient needs. Ms. Bienvenu and Mr. Becknell provided general details regarding the occurrences. General discussion was held. No formal action was taken on this agenda item.

B. Online Platforms for Retail Pharmacy

Mr. Lovecchio presented information regarding retail (independent) pharmacies trading drug products through an online platform with other pharmacies. Ms. Bienvenu and Mr. Becknell provided additional details. General discussion was held. No formal action was taken on this agenda item. The matter will be further reviewed and may be presented to the Board at a later Board meeting.

IX. Old Business

A. Website ADA Accessibility Update

Mr. Lovecchio gave an update of the progress of the Board's new website format with ADA accessibility requirements set by the Louisiana Office of ADA Coordinator. General discussion was held. No formal action was taken on this agenda item.

B. Compliance Management Program Update

Ms. Bienvenu gave update on the Board's compliance management program. No formal action was taken on this agenda item.

C. Federal DSCSA Update

Mr. Lovecchio gave update on the federal and state implementation of drug supply chain security act (DSCSA) requirements. Ms. Bienvenu provided information regarding Board implementation of new requirements and informing Louisiana licensees. No formal action was taken on this agenda item.

D. Board Staffing Update

Kimberly Barbier and Mr. Lovecchio presented update regarding future plans for staffing for the Board's administrative office. General discussion was held. No formal action was taken on this agenda item.

X. Licensure Matters

A. New Licenses Issued

Mr. Lovecchio presented a listing of approximately 130 new licenses issued since the December 2025 Board meeting. Approximately 79 of these licenses were for first time licensure. General discussion was held. No formal action was taken on this agenda item.

XI. Approved Additional Agenda items (from Agenda Item IV)

There were no additional agenda items presented at agenda item IV for discussion.

XII. Board Matters

A. Confirmation of Next Board Meeting

Mr. Lovecchio presented that the next Board meeting is tentatively scheduled for Tuesday, June 9, 2026. This meeting is the Annual Meeting. No formal action was taken on this agenda item.

XIII. Adjournment

There being no further business before the Board, **motion was made to adjourn the meeting; moved by Eric Martin, seconded by Trion Horgan, and passed by voice vote- FOR: James Delatte, Trion Horgan, Chad Gielen, Cindy Luton, Scott Irelan, Eric Martin, and Michael Davis; AGAINST: None; ABSENT: Nicholas Latino; ABSTAINED: None; RECUSED: None.**

The meeting adjourned at approximately 11:40 am.

Approved and accepted by the full Board - **Date:** 6/9/26

James Delatte VC

James Delatte, Vice-Chairman

George Lovecchio

George Lovecchio, Executive Director